**SUO MOTO DISCLOSURE UNDER SECTION 4 (1) (B)**

**REPORTING YEAR ------------------------**

 ***(Form-I)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl No.** | **Department** | **No. of Public Authorities** | **No. of public Authorities which published the 17 Manuals under Section 4(1) (B)** | **No. of public Authorities which updated the 17 Manuals during the year** | **No. of Public Authorities which displayed the 17 Manuals online** |
| **(1)** | **(2)** | **(3)** | **(4)** | **(5)** | **(6)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**DESIGNATION OF INFORMATION OFFICERS / APPELLATE OFFICERS**

**REPORTING YEAR --------------------------**

 ***(Form-II)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl No.** | **Department** | **No. Public Authorities** | **No. of Public Information Officers Designated** | **No. of Assistant Public Information Officers Designated**  | **No. of Appellate Authorities Designated**  |
| **(1)** | **(2)** | **(3)** | **(4)** | **(5)** | **(6)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**DISPOSAL OF INFORMATION REQUESTS BY PUBLIC INFORMATION OFFICERS**

**REPORTING YEAR ------------------------------**

 ***(Form-III)***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of the Department** | **No. of Requests pending at end of last year** | **No. of requests received during the year** | **Total No. of Requests** | **No. of requests disposed** | **No. of Requests rejected** | **No. of Requests deemed to be Refused under Section7(2)** | **% of cases access to information denied** |
| **(1)** | **(2)** | **(3)** | **(4)** | **(5)** | **(6)** | **(7)** | **(8)** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**INFORMATION REQUESTS REJECTED BY PUBLIC INFORMATION OFFICERS**

**REPORTING YEAR ------------------------------**

 ***(Form-IV)***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name of Department** | **Total No. of Requests Rejected** | **No. of Requests Rejected under Section 8** | **No. of Requests Rejected under Section 9** | **No. of Requests Rejected under Section 11** | **No. of Requests rejected under Section 24** | **No. of requests rejected other sections** |
| **(1)** | **(2)** | **(3)** | **(4)** | **(5)** | **(6)** | **(7)** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**DISPOSAL OF FIRST APPEALS BY DESIGNATED APPELLATE AUTHORITIES**

**REPORTING YEAR ---------------------------**

 ***(Form-V)***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name of Department** | **No. of First Appeals pending with Appellate Authorities on 1.4.2013** | **No. of First Appeals preferred during the year** | **Total No. of First Appeals with Appellate Authorities (2+3)** | **No. of First Appeals Disposed** |  **No. of first Appeals Disposed** | **No. of First Appeals pending for more than 45 days** |
| **(1)** | **(2)** | **(3)** | **(4)** | **(5)** | **(6)** | **(7)** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**PENALTIES IMPOSED & COLLECTED**

**REPORTING YEAR -----------------------------**

 ***(Form-VI)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Department** | **Penalties imposed in previous year pending for collection** | **Details of penalties imposed by Information Commission under Section 20(1)** | **Total** | **Details of Penalties collected** |
| **(1)** | **(2)** | **(3)** | **(4)** | **(5)** |
|  |  |  |  |  |
|  |  |  |  |  |

**DISCIPLINARY ACTION TAKEN AGAINST OFFICERS IN RESPECT OF ADMINISTRATION OF RTI ACT**

**REPORTING YEAR ------------------------------**

 ***(Form-VII)***

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Department** | **Details of Disciplinary action recommended by Information Commission under Section 20(2)** | **Details of Disciplinary action taken based on recommendation of Information Commission** | **Other Disciplinary actions taken (other than those recommended by Information Commission)** |
| **(1)** | **(2)** | **(3)** | **(4)** |
|  |  |  |  |
|  |  |  |  |

**SUMMARY COSTS, FEES & CHARGES COLLECTED BY PUBLIC AUTHORITIES**

**REPORTING YEAR -----------------------------------**

 ***(Form-VIII)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Department** | **Cost collected Section 4(4)** | **Fee Collected Section 7(1)** | **Other charges collected (specify)** | **Total collection** |
| **(1)** | **(2)** | **(3)** | **(4)** | **(5)** |
|  |  |  |  |  |
|  |  |  |  |  |