Institute of Human Resources Development

Details of Fee Collected for IHRD courses

Name of Institution :

Course Type : (Diploma/Short-term certificate) : Financial year :

*(Use separate sheet for IHRD diploma and Short-term courses.)*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of Course | Period of Course | | No. of Students on rolls | | | Rate of fee/ student | Total fee collected | Fee dues from SC/ST dept |
| From | To | General | SC/ST/  OE | Total |
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*Certified that the information furnished above is correct as per office records. I understand that excess payment made on service tax to Central Excise department based on this report, found during audit if any, will be the personal responsibility of the Head of Institution.*

*Date:* ***Head of Institution***