



## INSTITUTE OF HUMAN RESOURCE DEVELOPMENT

TC 86/1949(2), NH Bypass Junction, Pettah.P.O., Chackai,  
THIRUVANANTHAPURAM – 24

### PROCEEDINGS

IHRD – CPF Credit Card Statement – 2021-2022 and pendency for the period from April 2021 to October 2023 – rectification of discrepancies – Verification Team – Deputing additional team members - Constituted - Orders issued.

*No: Fin A<sub>1</sub>/71/2021/IHRD*

*Dated: 02..02..2024*

*Read : 1) This Office Circular of even No. dated, 20..01..2024*

*2) Submission dated 31..01..2024 from the Convener of verification team.*

### ORDER

A verification team has been constituted for the rectification of discrepancies reported by the IHRD employees and to assess the pendency of CPF Subscription and Contribution vide order read as (1). Now the convener of the verification team has reported, that the verification of discrepancies has been completed and the assessment of pendency works of CPF has to be completed and also requested to depute more staff members to complete the work vide submission read as (2) above.

Considering the importance of CPF pendency works, the request of the convener has been examined and decided to elaborate the existing verification team with the following additional Members:-

1	Sri.Babu Sukumaran, Head Clerk, CE, Poonjar	:	Member
2	Smt.Shamla.K.S., Head Clerk, CAS, Konni	:	Member
3	Smt.Swapna S, Office Assistant, CE, Attingal	:	Member
4	Sri.Ciby John Malekudiyil, Head Clerk, MPT, Painavu	:	Member
5	Smt.Pushpakumary R, Office Assistant, CAS, Ayroor	:	Member
6	Smt.Solly Joseph, Head clerk, THSS, Thodupuzha	:	Member

The conduct of second phase of verification team will be from 06..02..2024 to 09..02..2024.

The verification team members are eligible for TA/DA as per rules.

Sd/-  
*Dr. V A Arun Kumar*  
**DIRECTOR**

To,  
*The Official Concerned*

Copy to:

1. *The Head of Institution concerned*
2. *Finance Officer*
3. *Fin A3 Section with instruction to provide related documents to Verification Team*
4. *IT Section for uploading in the IHRD site*
5. *Personal Assistant to Director*
6. *Stock File 2024*
7. *Office Copy*

*Approved for issue*



*Administrative Officer*