



**Institute of Human Resources Development  
Chackai, Thiruvananthapuram-24**

*No. IHRD/905/2024-EB1*

*Dated, 23.07.2024*

**NOTIFICATION**

*Sub: - IHRD- Admission to the reserved seat for departmental candidates for M.Tech programme in Engineering Colleges under IHRD during academic year 2024-25 – application called for - Reg:*

From the academic year 2012-2013 onwards for the M.Tech course conducted by LBS and IHRD, 25% of M.Tech seats in each branch has been reserved for sponsored candidates of which, one seat in each branch will be set apart for departmental candidates. The departmental candidate shall undergo M.Tech by availing Leave Without Allowance under relevant rules of Part I KSR for the entire duration of the course. **No fee shall be charged from the departmental candidate.** The departmental candidate shall execute a bond in the prescribed format (attached) stating that they shall serve IHRD for a period equivalent to the period of leave availed for study purpose. The incumbent violating the bonded obligation shall be liable for payment of liquidated damages as fixed by IHRD.

Applications are invited from teaching faculties and technical staff under IHRD in the prescribed format (attached). The qualification and academic eligibility prescribed in the prospectus for each course are applicable to the reserved seat for departmental candidates as well. The order of preference of applications will be

1. Teaching faculties of Engineering College,
2. Teaching faculties of Non Engineering College
3. Technical staff

The selection will be based on inter-seniority in the respective categories. In the case of a tie, faculty members of same branch, which offered the course in the given college, will be given preference. Applicants may also opt for the course and institution they propose to undergo M. Tech studies.

The details of course and number of seats reserved for each course for departmental candidates in various Engineering colleges under IHRD are as detailed below.

Sl No.	Name of institution	Electronics Engineering Department (Total seat 1)	Computer Science Department (Total seat 2)		Mechanical Engineering Department (Total seat 1)
		VLSI & Embedded Systems	Data Science	Cyber Forensics & Information Security	Energy Management
1	MEC, Ernakulam	1	1	-	1
4	CE, Kalliooppara	-	-	1	-
	<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

As such the total number of seats reserved for departmental candidates is 1 in Electronics, 2 in Computer and 1 in Mechanical Engineering department.

The applicants are requested to enter the following mandatory details in the application form.

1. Qualification specifying branch (column 7)
2. Date of joining in Lecturer post (column 8)
3. Order of appointment in Lecturer post (column 9)

It may be noted that incomplete applications and applications without proper recommendation of head of institution will be rejected. The filled in applications should reach this office on / before **27.07.2024**. If no application is received a "NIL" report should be furnished to this office within the stipulated period without fail.

Receipt of the notification may also acknowledged by return through e-mail (cru).

  
DIRECTOR

Encl:- Application and Bond in prescribed format

To

1. *All Heads of Institutions*
2. *Administrative Officer / Finance Officer*
3. *Personal Assistant to Director*
4. *PA to Director*
5. *Academic Section*
6. *SF*
7. *OC*

Application for selection of teaching/ non teaching staff under IHRD service for the seat reserved for  
M.Tech in Engineering Colleges under IHRD during the academic year 2024 – 25

Course & institution: option

Course: 1.....2.....3.....

Institution: 1.....2.....

1.	Name (in Block Letters)	
2.	Designation	
3.	Branch	
4.	Present Institution	
5.	Date of Birth	
6.	Age as on 31.05.2024	
7.	Qualification (Specify Branch)	
8.	Date of commencement of regular service under IHRD	
	1. Contract on time scale	
	2. Regular	
9.	Appointment order no & date in the Lecturer post in case of teaching faculty.	
10.	Have you availed any previous chance for deputation for higher studies under QIP under IHRD. If so give details	
11.	Are you under bounded obligation. If so, give details.	
12.	Details of LWA availed by the faculty (clearly specify the duration of LWA, grounds on which LWA was sanctioned quoting order No. and date)	

**DECLARATION**

1. I,.....(Name & Designation) hereby declare that the information furnished above is true to the best of my knowledge and belief.
2. I hereby undertake that I shall abide by the terms and conditions prescribed for deputation of faculty members under IHRD, for higher studies, if I am selected and considered for deputation.

Place:

Date:

Signature of Applicant

(For use of Head of Institution)

1. Certified that the information furnished by the applicant has been verified with reference to the relevant records and found correct.
2. The evaluation report of the applicant is furnished below.

1.	Professional competency	
2.	Devotion to duty	
3.	Conduct	
4.	Character	

The above applicant is suitable / unsuitable for selection to the reserved seat for M.Tech studies. His / her candidature is recommended / not recommended.

*Place:*

*Date:*

*Signature:*

*Name & Designation of  
Head of Institution*

KNOW ALL MEN BY THESE PRESENTS THAT WE.....son  
.....son  
of Sri.....residing  
at.....and employed as  
.....(hereinafter called "the Bounden") and Sri.  
.....son of  
Sri.....residing  
at.....And employed as.....  
.....AND Sri.....  
Son of .....residing at.....  
.....and employed as.....

(hereinafter called " the Sureties") do hereby bind ourselves and each of us, and each of our heirs, executors and administrators jointly and severally to pay to the Director, IHRD (hereinafter called " the Institute") on demand the sum equivalent to the amount of fees charged by IHRD towards M.Tech course on management seat plus Rs. 10,000/- (Rupees Ten Thousand only) as penalty as liquidated damages together with interest thereon at the rate of ten percent per annum from the date of demand.

Signed and dated this.....day  
of.....two thousand and.....

By the Bounden Sri.....

In the presence of witnesses:

1.

2.

By the sureties (1) Sri/Smt.....

(2) Sri/Smt.....

In the presence of witnesses:

1.

2.

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT

In the event of the bounden

- a. not conforming to the instructions regarding higher studies conveyed to him by the authorities concerned, or
- b. not conforming to the rules and discipline of the Institute of higher studies or
- c. applying for any post or sitting for any all India or State Government competitive examination during the course of higher studies, or
- d. failing to intimate to the Government the amount and other particulars in respect of any honorarium of other monies earned by him during the period of his higher studies as above, or
- e. refusing to hand over and surrender to the IHRD the whole or part of such honorarium of other monies received by him as aforesaid, if and when required to do so by the IHRD, or
- f. getting adverse report regarding the progress of his/her studies or regarding his/her conduct in and outside the place of higher studies, or
- g. failing to complete the higher studies successfully as aforesaid, or discontinuing the higher studies without the explicit prior permission of IHRD, or
- h. on completion of higher studies failing to serve the IHRD for a period equivalent to the period of LWA on such terms and conditions as may be prescribed by the IHRD, or
- i. failing to conform to the discipline of the IHRD or organization of the IHRD or any Institute, Organization or body selected by the IHRD where he/she is posted, or
- j. not conforming or observing to the other rules and conditions subject to which he/she had been deputed for the higher studies, as the bounden and the sureties shall forthwith pay to the IHRD on demand all monies spent by IHRD on his account by way of tuition fees, plus a penalty at the rate prescribed by the IHRD and interest at the rate of ten percent on the whole amount to be remitted to IHRD in respect of the said higher studies and in the matter of deciding what monies are to be paid by the bounden and the sureties to the IHRD, the decision of the IHRD shall be final and legally binding on the bounden and the sureties and upon the payment of such sum the above written obligations shall be void and of no effect, otherwise this be and remain in full force and effect.

WHERE AS the Bounden Sri/Smt.....  
has been selected by the IHRD for M.Tech course .....  
..... (here enter the name of course of study/training) at  
the.....  
..... (here enter the name and address of  
institution) for a period of two years with effect from..... (here enter  
the duration of course).

Whereas IHRD in their order No.....  
.....Dated..... agreed to admit the bounden for  
M.Tech programme (Management seat) without payment of fees he/she would have paid if  
he/she was from any other department but for his/her undergoing the said course

AND WHEREAS the IHRD have agreed to meet the said expenses on condition  
that immediately after successful completion of the M.Tech programme within the  
prescribed period, the bounden shall serve the IHRD in any Department/organization in any  
capacity as may be directed by the IHRD for a period equivalent to the period of LWA  
availed for studies subject to the terms and conditions hereinafter appearing and the  
bounden and sureties have agreed to the same:

The bounden and the sureties do hereby further agree that all sums found due to the  
IHRD under or by virtue of this bond shall be recovered jointly and severally from them  
and their properties both movable and immovable under the provisions of the Revenue  
Recovery Act for the time being in force as if such sums are arrears of land revenue or in  
such other manner as the IHRD may deem fit.

The liability of the sureties under this bond is co-extensive with that of the bounden  
and shall not be affected by the IHRD giving time or any other indulgence to the bounden  
or by the IHRD varying any of the terms and conditions herein contained.

The stamp duty on this bond shall be borne and paid by the bounden. Signed and  
delivered by the bounden.

**Signature of the bounden**

In the presence of witnesses:-

1.

2.

**Signed and delivered by the Sureties**

1.

2.

In the presence of witnesses:-

1.

2.

NOTE In case the sureties are not permanent Gazetted Government Servants of equivalent to the status of a Lecturer in Engineering/Technology under regular IHRD service, the Director, IHRD will satisfy himself about the solvency of the proposed sureties, obtaining necessary certificates from the Tahsildar.

PROVIDED however the IHRD may allow the bounden to apply for or avail of any foreign scholarship or any other scholarship in India before expiry of period equivalent to LWA (here enter the period of bonded obligation) of service as a teacher in terms of this bond. Such permission by the IHRD will not however release the bounden from his/her obligations under this bond and the terms and conditions of this bond shall remain valid and binding notwithstanding such permission of the execution of a fresh bond by the bounden in respect of any foreign scholarship or any other scholarship in India until he completes service for the balance of the period equivalent to LWA (here enter the period of bonded obligation)

**Signed and delivered by the Institute**

**Director**

**Institute of Human Resources Development  
Thiruvananthapuram-24**

In the presence of witnesses

1.

2.