

**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT**

TC 86/1949(2), NH Bypass Junction, Chackai, Thiruvananthapuram- 24

**No. IHRD/1300/2023-FIN C2****Dated:15-05-2024****CIRCULAR****Sub: - IHRD -Linking of IHRD PAN with institutional bank accounts- instruction - forwarding of-reg.****Ref:- This office circular No. Fin B1/ 9679/ 2009/ HRD dt. 15.02.2017**

As per reference cited above, it has been instructed to link the PAN of IHRD [PAN: AAAAI0624D] with all the institutional bank accounts maintained by the Head of Institutions. But it is regretting to note that some HOIs have not observed the above instructions and thereby causing issuance of penalty notices from Income tax department to such IHRD institutions, which took separate PAN for their institution and mistakenly linked it with institutional bank accounts.

Therefore, all Head of Institutions are hereby instructed once again to ensure that all the institutional bank accounts are linked with IHRD PAN Only and if otherwise, to take immediate steps to link the same immediately under intimation to this office.

It is also informed that any lapse in observing the above instruction will be viewed seriously, and the defaulting HOIs will be held responsible for penalty notices for wrong linking of PAN received from the income tax department. The penalty, if any, demanded by the Income Tax Dept in this regard will also be treated as the personal liability of the Head of Institution concerned.

Signed by

Dr. V A Arun Kumar

Date: 15-05-2024 14:27:13

**DIRECTOR, IHRD****Copy to:**

1. All Heads of Institutions.
2. Office copy