



No. FinB3/1551/2022/HRD

Dated:04.04.2024

NOTIFICATION

APPOINTMENT OF AUDITORS FOR THE AUDIT OF ACCOUNTS OF IHRD AND ITS ASSOCIATED INSTITUTIONS (inclusive of GST Audit) FOR THE YEAR 2023-2024

IHRD is an autonomous Educational Institution established by the Government of Kerala during 1987, registered under the Travancore- Cochin Literary, Scientific and Charitable Societies Registration Act 12 of 1955. It is a group of 89 institutions spread all over Kerala.

IHRD Headquarters	-	1
Engineering Colleges	-	9
Model Polytechnic Colleges	-	8
College of Applied Sciences	-	46
Technical H.S.S	-	15
Regional Centres	-	2
Extension/ Study Centres	-	6
Model Finishing School	-	2

Competitive bids are invited from ICAI registered Chartered Accountants/ Accounting firms who satisfy the following conditions, to conduct the audit of accounts of IHRD Head Office and 88 institutions under IHRD all over Kerala and to conduct GST audit of IHRD for the financial year, 2023-24.

CONDITIONS FOR THE APPOINTMENT OF AUDITORS FOR IHRD

1. Applicants should have minimum 3 years working experience in certification of accounts of Government owned charitable societies/ autonomous bodies etc.
2. Applicants should attach proof of qualification and experience.

3. The minimum fee for the IHRD and GST audit together is Rs. 3,50,000/- (inclusive of TA/DA/GST etc) which is the amount of audit fee fixed for the previous financial year. The audit fee includes fee for dealing with the income tax office in connection with filing of income tax return and other notices received, if any, during the period of audit.
4. Payment of audit fee will be considered on submission of audit report and ITR/GST filing pertaining to the period of audit.
5. The audit fee once accepted will be final and no representation for enhancement of fees once accepted will be considered during the period of contract.
6. The appointment is for the specific period and purpose. It will not be extended or changed under any circumstances.
7. The audit of accounts of IHRD and GST audit should be completed within stipulated time and ITR/GSTR 9 & 9C of IHRD shall be filed before the date prescribed by IT/CBIC department. 3 hardcopies of signed Audit report shall be submitted before the management and soft copies of Audit report should also be shared.
8. The Audit report should contain stream-wise/ institution-wise review of Receipt & Expenditure indicating surplus/ deficit statements in each case, indicating measures for improvement.
9. Applicants have to submit their bids in the prescribed format in sealed envelope addressed to "The Director, Institute of Human Resource Development, TC 86/1949(2), NH Bypass Junction, Chakkai, Pettah PO, Thiruvananthapuram, Kerala - 695 024" superscripted as "Bid for the Appointment of Auditors of IHRD (2023-24)". The applications should ^{reach} send the O/o the undersigned on or before **29.04.2024, 3 PM.**
10. The sealed bids will be opened on **30.04.2024, 11.00AM.**


DIRECTOR
Institute of Human Resource Development

 

12.	Details of Internal/Statutory Audits of Corporate/PSUs/Autonomous Institution	
Financial Year	Name of the Corporate/PSUs/Autonomous Institution	Type of Audit (Statutory/ Internal)
2022-23		
2021-22		
2020-21		
13.	Quoted Audit fee (Inclusive of TA/DA, GST etc.) for the entire work as per the notification.	Rs (Rupees.....) <i>Both in numeric and words</i>

I/We _____ on behalf of M/s _____
 _____ (Name of Firm) having Registered Office at
 _____(Address) bearing Registration
 No. _____(Firm Reg. No.) do hereby solemnly state that all the
 details mentioned herein above are true and correct.

Signature along with Seal of CA/ICWA Firm

Name _____

Designation _____

Membership No. _____

Date:

Place: